

**SJV has been using x2Vol.com for logging service hours.**

**x2Vol recently made a change to their website that affects how students log in and record hours.**

**Please use the following directions to access x2Vol.com.**

## **FIRST TIME USERS**

*If you are logging into x2Vol for the first time, follow these instructions:*

- Go to [www.x2vol.com](http://www.x2vol.com)
- Click the "Join" button on the upper right side of the screen
- In the page that pops up, search the school's zip code (07733)
- Click "Saint John Vianney High School"
- Enter the student's last name in the "Last Name" field
- Enter the Student ID (numbers only) in the "Student ID" field and click search.
- Complete the following forms to activate the account.

## **RETURNING USERS**

*If you have already logged into x2Vol and activated your account, following these instructions:*

- Go to [www.x2vol.com](http://www.x2vol.com)
- Click the "Login" button on the upper right side of the screen
- Log in using your SJV student email address and the password you created when you activated your account.
- If you cannot remember the password, click the "forgot password" link.

## **RECORDING SERVICE HOURS**

*To start recording hours*

- Log into [www.x2vol.com](http://www.x2vol.com)
- Click the "Add Hours" button
- Click "Create New" next to Personal Projects
- Fill out the Personal Project Form
- Click "Submit"

**Questions?**

Contact Mr. Smith at 732-739-0800 x234 or [psmith@sjvhs.com](mailto:psmith@sjvhs.com)